

North Rose – Wolcott Central School District
Assistant Superintendent for Business and Operations' Monthly Dash Board Report
November 2016

1. 2016 – 2017 District Data

- Approved Budget - \$7,645,264
- Tax Levy - \$9,208,861
- True Value Tax Rate - \$14.86 per thousand
- Current student enrollment (as of 09/29/16)
 - K-12: 1215 (decrease of 17)
 - In house UPK: 34 (increase of 3)
 - Head Start UPK: 21 (no change)

2. Transportation

- Nothing new to report at this time

3. School Lunch

- We are ordering a couple of freezers to replace units that have had multiple issues over the past few years and have been costly to repair. We are able to do this because we had an operating profit last year. This will avoid future repair bills. We are obtaining multiple quotes for competitive pricing. We anticipate them running in the neighborhood of \$4,000 each.

4. Facilities Department

- Dan Friday, our new Director of Facilities is busily becoming familiar with the district and is off to a great start.
- Information regarding water testing for lead has been posted to our website. I have attached a memorandum on this topic.
- I anticipate that we will be asking you to abolish our Senior Maintenance Mechanic position at a future meeting. This is the position that was held by William (BJ) Forjone before he left the district. Now that we have a Director of Facilities, this middle management position is probably no longer needed. However, I am investigating the possibility of a title change for one of our current maintenance/grounds workers. He is highly skilled and we would like to compensate him appropriately for higher level work that he is capable of doing. We will not be asking you to add any new positions, just change a title. We were able to hire our director at a reasonable salary and will redirect some savings to the new title.

5. Technology

- Our shared Director of Technology, Norman Payne, has left the district. BOCES does not have another person to send us. I am in the process of working with Wayne County Civil Service to determine an appropriate title. We will then ask

you to create this new position and we will go through the hiring process. In the meantime, I am overseeing the day to day operations of the IT department.

6. Capital Projects/Building Improvements/Ongoing Maintenance

- HMI is currently working to assess the heating system in FHE. After rectifying issues with getting water to the boilers, they are anticipating firing the boilers up on Friday. I hope to have an estimate of the damage/price to repair the heating system within a week or two.
- Our architect, construction manager, and engineers have been walking the facilities to help them best use the Building Condition Survey to prioritize work in all buildings. They will be updating us on their findings on November 17.

7. Budgeting/Reserves

- The budget calendar is on Tuesday's agenda for adoption. It reflects a model where the entire Board of Education will serve as the budget committee.

8. Other Notes

- The Audit Committee met on October 25 with Tom Zuber, one of the partners from our auditing firm. They reviewed the financials, management letter, and proposed Corrective Action Plan. It is their recommendation that the entire Board of Education adopt all three documents at Tuesday's meeting. I distributed bound copies of the financials and management letter to Board of Education members at the October 25 meeting. The Corrective Action Plan will be included in the board packet.
- Deputy Rick Halvorsen has been reassigned by the Wayne County Sheriff's Department. We have now been assigned Deputy Terry Pickett. His first day was October 31. I will include information from him in my future reports.
- We had our first negotiations meeting with the teachers' union on October 27. Additional meetings have been scheduled for November 16 and November 29.



North Rose-Wolcott Central School District

11631 SALTER-COLVIN ROAD WOLCOTT NEW YORK 14590 PH (315) 591-3141 FAX (315) 591-2352

Memorandum

To: Robert Magin, Assistant Superintendent for Business and Operations
From: Daniel Friday, Director of Facilities
Date: October 18th, 2016
RE: District Lead Testing Summary

Mr. Magin,

The North Rose-Wolcott Facilities Department, in conjunction with Water Wise of America, Inc. has recently concluded a district-wide assessment of all potable water sources within the district to determine if lead levels exceeding the acceptable limits were present in any water sources. All sampling efforts and testing practices were performed in compliance with subpart 67-4 of title 10 (Health) of the Official Compilation of Codes, Rules and Regulations of the State of New York (subpart 67-4). The following is a brief summary of our findings:

- Upon initial sampling in May of 2016, 81 outlets were tested. Using the prescribed criteria of collecting a first draw sample (water must be motionless in pipes between 8-18 hours immediately preceding sampling), as defined in subpart 67-4, of sample size 250 mL, and with an action level of 15 ppb or its equivalent 0.015 mg/L, it was determined by a 3rd party, ELAP certified laboratory, that 2 of the outlets tested contained lead levels at or above the defined action level.
- The two outlets found to be above permissible levels were immediately taken out of service upon receipt of the lab reports. The outlets at the east wall in the High School Kitchen (C015325-67) and room 332 of the Middle School (C015325-54) were those found to exceed the maximum contamination level. Remediation efforts were taken, and the 2 outlets in question were tested again.
- It was determined that 2 outlets were overlooked in the initial sampling, and 9 samples were compromised during shipping to the lab, so in addition to the re-sampling of those outlets noted above, additional testing was completed in May and June of 2016. The same collection procedures were used for these samples.
- Upon receiving half of the testing results back in July of 2016, it was determined that remediation efforts were successful in the high school kitchen (C017316-01), with contaminant levels well below the action level. The high school kitchen sink was placed back in service at this time.
- Final testing results were not received until October 18th, and the results indicated that the outlet at the middle school (C020310-01) still required remediation. That outlet is currently out of service, and further testing and remediation efforts are underway.
- The additional outlets sampled (those that were originally overlooked) were found to meet the standards of subpart 67-4.

All active outlets at all North Rose - Wolcott CSD buildings are now providing safe drinking water by the standards of subpart 67-4. The one outlet that has failed at the middle school will remain out of service until remediation has taken place and lab results allow us to place it back into service. All lab reports can be found attached to this memo. Please let me know if you have any further questions.

Sincerely,

Daniel Friday
Director of Facilities